

Skeeby Annual Meeting of The Council

Wednesday 18th May 2022 at 7pm

Skeeby Jubilee Village Hall

Agenda

1. Election of Chairman
2. Chairman to sign Acceptance of Office
3. Apologies
4. To agree the Minutes of the Annual meeting held on Thursday 20th May, 2021 as a true and accurate record
5. Election of Vice-chairman
6. Declaration of Office
 - i. Councillors to sign Declaration of Acceptance
 - ii. To resolve that any Councillor unable to sign their Declaration of Acceptance at this first meeting of the council, can do so at the next ordinary meeting of the council.
7. To receive the Chairman's Annual Report
8. To appoint a Responsible Financial Officer for the coming year.
9. To receive and approve the Responsible Financial Officer's Year End annual report
10. Annual Governance and Return
 - i. Certificate of Exemption. To agree to certify that during the financial year 2021/22, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed £25,000.
 - ii. To consider, approve and sign the Annual Governance Statement
 - iii. To consider, approve and sign the annual Accounting Statement
 - iv. To set the dates for the Notice of Public Rights and Publication of Annual Governance & Accountability Return.
 - v. To review and agree the Asset Register.
11. To review and adopt policies and procedures
 - i. Standing Orders
 - ii. Councillors Code of Conduct
 - iii. Complaints Procedure

12. To appoint 2 Councillors to attend YLCA Branch meetings and to represent the council as voting representatives at those meetings.

13. To note the date of the next Annual Meeting of the Council, Thursday 25th May 2023.